



## **Seanav Marine : GMDSS SBMC - Shore Based Maintenance Certificate Procedures**

Dear Valued Customer,

We are pleased to inform you that Seanav Marine values your business and is currently offering a Shore Based Maintenance (SBM) contract in compliance with Regulation IV/15.7 of the 1974 SOLAS Convention, as amended by the 1988 GMDSS Conference.

In order to assist you with your SBM requirements, we would like to provide some important details. The GMDSS certificate is priced at \$100.00 and remains valid for a period of 5 years. By default, we will send you an electronic copy of the certificate via email, while the original certificate and the Agreement will be sent to you through regular mail, unless you request otherwise.

For the renewal of a previously issued certificate, we will apply the current SBM fee. It is important to note that any changes in the vessel(s)'s name, flag, or owner/management company will render the certificate invalid. Therefore, we kindly request that you promptly notify us of such changes to ensure the issuance of a new certificate in a timely manner.

Please be aware that the process of issuing the certificate may take approximately three to four business days. We appreciate your understanding in this regard.

To apply for a new or renewal SBM Certificate, we kindly ask that you complete Page 2 of the provided form. Once completed, please save the PDF file with your vessel name included and email it to [info@seanav.org](mailto:info@seanav.org). If you require assistance or have any queries regarding the "Multiple Vessel SBM Request Form," please do not hesitate to contact our team.

Thank you for choosing Seanav Marine as your trusted provider. We greatly appreciate your business and look forward to serving you.

Best regards,

Seanav Marine



**SBM (Shore Based Maintenance) Request Form**  
**Completed by the Ship-Owners and/or Management Company:**

<b>1. Vessel Name:</b>		
<b>2. Call Sign:</b>		
<b>3. Owner and/or management company:</b> <i>(as it will appear in the certificate)</i>		
<b>4. IMO:</b>		
<b>5. MMSI:</b>		
<b>6. Gross Tons:</b>		
<b>7. Vessel Type:</b>		
<b>8. Flag:</b>		
<b>9. Registry Class:</b>		
<b>10. Certificate effective Month:</b>		
<b>11. Certificate Mailing Instructions:</b> <i>Hard copy will be sent by regular post mail unless requested by courier. Regular post mail fee is included and delivery time is approx. 7 to 10 business days.</i>	<b>Hard Copy</b>	<i>If 'Courier' chosen, additional fees will apply. Please provide the following information for courier:</i> <b>Email:</b> <b>Tel:</b>
	<b>POST MAIL COURIER</b>	
<b>Company Name:</b>		
<b>Contact:</b>		
<b>Shipping Address:</b>		
<b>City, State and Zip Code:</b>		
<b>Country:</b>		
<b>12. Invoice Billing Instructions:</b>	Invoice to be received by: <b>MAIL</b> <input type="checkbox"/> <b>EMAIL</b> <input type="checkbox"/>	
	<b>Billing email address:</b>	
<b>P.O. number:</b>		
<b>Company Name:</b>		
<b>Contact:</b>		
<b>Billing Address:</b>		
<b>City, State and Zip Code:</b>		
<b>Country:</b>		
<b>13. Seanav Account Number:</b>		

Best regards,  
Seanav Marine

Please save this completed sheet as a PDF file, including your 'Vessel Name' in the file name.  
Return to Seanav Marine at email: info@seanav.org